

MINUTES

Meeting Chair:	John P. Hanley
Date/Time:	April 27th, 2017, 6:35 p.m. call to order
Location(s):	SJB Conference Room

Invitees:	Present	Invitees (cont'd):	Present	Invitees (cont'd):	Present
Deacon Manny Torres	√	John P. Hanley	√	Bob Buss	√
John Style	√	Dave Withee	√	Eric Guzowski	X
Mike Ruby	√	Kelly Williams	√	Gary Lewins	X
Tony Piontek	√				

To Be a Visible Sign of the Risen Jesus!

Owner	Topic—including purpose and related links	Minutes/Notes – key decisions, points, messages
John Style	Opening Prayer	
John Hanley	Approve previous Minutes	Deferred to next month as minutes are brought up to date.
Reports		
John Style	Bank Reconciliation	1 – March balanced
Bob Buss	Stewardship	No report [no committee meeting] Discussion followed about support to non-Parishioners over and above that already received from St. Vincent de Paul.
Eric Guzowski	Site Advisory Council	No report
Gary Lewins	Buildings and Grounds	Yard work this upcoming Saturday.
Tony Piontek	Pastoral Council	Fr. John is supportive of the discussion to ensue under Old Business.
John Hanley	GRACE	1 – 2017-18 enrollment for both GRACE and SJBH is about 94% of target. 2 – A new Development Liaison is in place
Deacon Manny	Business Manager Update	1 – Ministry Center a – Bathrooms completed and state ok'd b – 6-month fire inspection ok'd 2 – School roof not leaking 3 – New Coordinator of Youth Evangelization has been hired 4 – Still need Middle School Faith Formation Coordinator 5 – Need housekeeper for Rectory
Deacon Manny	Financial Review	1 – Business of the Parish is in good shape

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All	<p>Old Business Update</p> <ul style="list-style-type: none"> Financial Planning to support 5-year capital plan from Buildings & Grounds committee [majority of meeting spent on this topic] 	<p>1 – Discussion regarding long-term capital needs of the Parish. [Which began with the building of the current Church.] There are other buildings and needs to be addressed to complete the updating of the Parish campus.</p> <p>2 – Part of the needs are driven by age of facilities, part is driven by needs resulting from continuous and expected growth of the Parish.</p> <p>3 – Complete extent of needs discussed and prioritized.</p> <p>4 – Funding plans discussed extensively.</p>
All	New Business Update	
John Hanley	Closing Prayer	
John Hanley	Adjournment – 8:00 p.m.	<p>Move – John Style</p> <p>Second – Tony Piontek</p> <p>Approved</p>

Tips: Purpose uses words like - Decide/Approve, Discuss/Debate, Brainstorm, Solve problem, Plan, Share information/Update. Clear, concise minutes/notes are preferable to voluminous records.

Next Steps

Action Item	Responsible	Due Date
Various assignments made		