

<b>Meeting Chair:</b>	John P. Hanley
<b>Date/Time:</b>	March 27, 2017
<b>Location(s):</b>	SJB Conference Room

<b>Invitees:</b>	<b>Present</b>	<b>Invitees (cont'd):</b>	<b>Present</b>	<b>Invitees (cont'd):</b>	<b>Present</b>
Deacon Manny Torres	X	John P. Hanley	X	Bob Buss	X
John Style	X	Dave Withee		Eric Guzowski	X
Mike Ruby	X	Kelly Williams	X	Gary Lewins	X
Tony Piontek		Mike Ruby	X		

### **To Be a Visible Sign of the Risen Jesus!**

<b>Owner</b>	<b>Topic—including purpose and related links</b>	<b>Minutes/Notes – key decisions, points, messages</b>
John Hanley	Opening Prayer	
John Hanley	Approve Previous Minutes <ul style="list-style-type: none"> <li>• Motion</li> <li>• Approve</li> </ul>	Last meeting: 2/20
Deacon Manny	Financial Review	<ul style="list-style-type: none"> <li>• All is good from an assets vs. liabilities standpoint.</li> <li>• New roof over school has a 25 year warranty</li> <li>• Contributed to new sound system in the school gym</li> <li>• New dishwasher (half from parish, half from GRACE)</li> <li>• Campus Maintenance cost to go down, bill for new roof pending</li> <li>• Anticipating fiscal year end of June 31<sup>st</sup></li> <li>• 61K ahead of year over year donations, up about 5.6%</li> <li>• Staffing for next year <ul style="list-style-type: none"> <li>○ Coordinator for Youth Evangelization</li> <li>○ FF to have 3 people, two of which will be part time.</li> <li>○ Liturgy and Music to have 1 F/T</li> <li>○ FF secretary will be full-time to 32 hours/week.</li> <li>○ Posted for middle school FF staff member (P/T)</li> </ul> </li> </ul>

Reports		
John Style	Bank Reconciliation	<ul style="list-style-type: none"> <li>Per John Style, everything reconciled as expected.</li> </ul>
Bob Buss	Stewardship	<ul style="list-style-type: none"> <li>Unable to attend meeting, minutes as yet unpublished</li> </ul>
Eric Guzowski	Site Advisory Council	<ul style="list-style-type: none"> <li>No meeting this month</li> <li>Final auction numbers pending.</li> </ul>
Gary Lewins	Buildings and Grounds	<ul style="list-style-type: none"> <li>Gary provided 2-page summary of maintenance needs and future plans</li> <li>Discussed pending maintenance items for the school and the current parish campus                             <ul style="list-style-type: none"> <li>Windows in the old church</li> <li>Bathrooms in the school</li> <li>Water fountains in the school</li> <li>Ministry center HVAC</li> </ul> </li> <li>Buildings and Grounds 'To Do' list incorporated into Gary's document</li> </ul>
Tony Piontek	Pastoral Council	Tony not present
John Hanley	GRACE	No BoC meeting in March.
Deacon Manny	Business Manager Update	Largely incorporated in Financial Review, and in Old Business Update
All	Old Business Update <ul style="list-style-type: none"> <li>Ministry Center</li> <li>Personal Finance Seminar</li> <li>Website Updates</li> <li>Entries/Exits for next year</li> </ul>	<ul style="list-style-type: none"> <li>8 people at personal finance seminar</li> <li>April to showcase 'Wise Use of Credit' on April 4<sup>th</sup></li> <li>Maintenance fund is mostly spent at this time</li> <li>Questions circulated regarding history of fund-raising campaigns, effectiveness of strategies, etc.</li> <li>There is not a person at the diocesan level to assist with fundraising</li> <li>Q from Kelly Williams – are we doing whatever is needed to maintain the value of the old church?                             <ul style="list-style-type: none"> <li>Response: Yes.</li> </ul> </li> </ul>
All	New Business Update	Discussion of what improvements need to be made to the overall SJB campus <ul style="list-style-type: none"> <li>School, ministry center, office</li> <li>Discussion of entries and exits to</li> </ul>

		the council. Agreed to think of and consider potential candidates.
John Hanley	Closing Prayer	
John Hanley	Adjournment	

*Tips: Purpose uses words like - Decide/Approve, Discuss/Debate, Brainstorm, Solve problem, Plan, Share information/Update. Clear, concise minutes/notes are preferable to voluminous records.*

<b>Next Steps</b>		
Action Item	Responsible	Due Date
Q: Does GRACE count pre-school kids as 'enrolled' for rent purposes?	John H.	April Meeting
Outline for campus improvement campaign	Kelly W.	April Meeting

*Add actions to follow-up on parking lot/off-topic items.*

<b>Future Key Dates</b>		
<b>Date</b>	<b>Topic</b>	<b>Comments</b>

---