

MINUTES

Meeting Chair:	John P. Hanley
Date/Time:	December 19th, 2016, 6:33 p.m. call to order
Location(s):	SJB Conference Room

Invitees:	Present	Invitees (cont'd):	Present	Invitees (cont'd):	Present
Deacon Manny Torres		John P. Hanley	√	Bob Buss	√
John Style	√	Dave Withee		Eric Guzowski	√
Mike Ruby	√	Kelly Williams	√	Gary Lewins	
Tony Piontek					

To Be a Visible Sign of the Risen Jesus!

Owner	Topic—including purpose and related links	Minutes/Notes – key decisions, points, messages
John Hanley	Opening Prayer	
John Hanley	Approve November 2016 Minutes	DEFERRED – minutes for the November 2016 meeting were not reviewed by council for approval.
Reports		
John Style	Bank Reconciliation	1 – November 2016 bank statements reconcile.
Bob Buss	Stewardship	1 – No report. No December 2016 meeting.
Eric Guzowski	Site Advisory Council	1 – Half of technology upgrades in school have been completed.
Gary Lewins	Buildings and Grounds	1 – No report. Gary not in attendance.
Tony Piontek	Pastoral Council	1 – No report. Tony was not able to attend meeting due to illness.
John Hanley	GRACE	1 – Meitler Consultant visit – education strategy consulting group - beginning multi-year review of GRACE. 2 – School Accreditation visit – report expected in mid-December 2016.
Deacon Manny	Business Manager Update	n/a. Deacon Manny not in attendance.
Deacon Manny	Financial Review	Good month in November. Cash is down due to paying off some debt.
All	Old Business Update <ul style="list-style-type: none"> • Ministry Center • Poster for Parish Pancake Breakfast (January 8, 2017) 	1 – Planning a Ministry Center tour for Pastoral and Finance Council as part of joint meeting. 2 – Kelly Williams gave update on poster. Council reviewed top 8 ways council connects with the parish.
All	New Business Update	1 – Joint meeting with Pastoral Council –

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		January 12, 2017 at 6:00 pm in School Commons.
John Hanley	Closing Prayer	
John Hanley	Adjournment – 7:44 p.m.	Move – Bob Buss Second – Kelly Williams Approved

Tips: Purpose uses words like - Decide/Approve, Discuss/Debate, Brainstorm, Solve problem, Plan, Share information/Update. Clear, concise minutes/notes are preferable to voluminous records.

Next Steps

Action Item	Responsible	Due Date
•Fr. John attended to discuss a need for information flow to parish members. He heard from parish members who wish for more information on what is going on inside the parish. Fr. John also wishes that we would strategize a way to capture inheritance from parish members who pass away.	All	Ongoing
Bulletin Communication regarding Finance Council	John H & Kelly	Ongoing

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Future Key Dates		
Date	Topic	Comments
January 12	Joint Meeting with Pastoral Council	
February 20	February 2017 Finance Council Meeting	
