

MINUTES

Meeting Chair:	John Style
Date/Time:	November 21, 2016, 6:30 p.m. call to order
Location(s):	SJB Conference Room

Invitees:	Present	Invitees (cont'd):	Present	Invitees (cont'd):	Present
Deacon Manny Torres	√	John P. Hanley	Exc	Bob Buss	√
John Style	√	Dave Withee	√	Eric Guzowski	√
Mike Ruby	Exc.	Kelly Williams	√	Gary Lewins	√
Tony Piontek	√				

To Be a Visible Sign of the Risen Jesus!

Owner	Topic—including purpose and related links	Minutes/Notes – key decisions, points, messages
Manny Torres	Opening Prayer	
John Style	Approve October 2016 Minutes <ul style="list-style-type: none"> • Motion – Bob Buss • Second – Gary Lewins 	Approved
Reports		
John Style	Bank Reconciliation	1 – Sept and Oct both are okay
Bob Buss	Stewardship	1 – Reviewed Sharing Campaign 2 – Service Booklet scheduled for January 3 – Service Campaign requests posters for all Parish organizations
Eric Guzowski	Site Advisory Council	1 – Fall Harvest netted \$5,500 2 – Auction: continued planning 3 – Provided input for building needs, understanding it is complicated and difficult to help with any single item. 4 – Kelly provided explanation of the many activities the school does to promote SCRIP sales.
Gary Lewins	Buildings and Grounds	1 – Discussion next week on 5-year plan needs, in re budget process. 2 – Manny reminded everyone that while volunteer labor is always appreciated, the many projects needed in plan must be done by licensed contractors to meet insurance policy requirements. 3 – Christmas Decorating Dec. 17
Tony Piontek	Pastoral Council	1 – Reviewed ideas for January joint Council meeting. 2 – Jan 8 Appreciation Breakfast review

MINUTES

John Hanley	GRACE	1 – No report
Deacon Manny	Business Manager Update	1 – General discussion of facilities 5-year plans for Ministry Center, then School and finally for offices. 2 – Discussed basic cemetery facts. 3 – Old parking asphalt by Ministry Center was removed. 4 – Fall Clean-up is scheduled
Deacon Manny	Financial Review	1 – Cash is lower due to debt pay-down 2 – SCRIP sales is growing
All	Old Business	1 – Ministry Center update: will be 4 actual rooms in basement, not partitions; windows are next large item and will require capital campaign Flooring on ramp in Ministry Center to be soon completed 2 – Cadence of Communication: Kelly explained Fr. John requested the FC to consider ways to get Parishioners more connected to the Finance Council. Discussion tabled until Chair Hanley can be present.
All	New Business	1 – Kelly Williams volunteered to make an explanatory poster of the FC for the Appreciation Breakfast.
John Style	Closing Prayer	
John Style	Adjournment – 7:25 p.m.	Move – Eric Guzowski Second – Kelly Williams Approved

Tips: Purpose uses words like - Decide/Approve, Discuss/Debate, Brainstorm, Solve problem, Plan, Share information/Update. Clear, concise minutes/notes are preferable to voluminous records.